Retention Agreement & Engagement Letter

_____

Date

Client retains Jason Troia of Jason Troia Law for representation on the following matters: _____

_____

_____.

The fee agreement is as follows: _____.

_____.

Client's Contact Information: _____.

Full Name

_____.

Cell Phone Email Emergency #

_____.

Mailing Address City State Zip

_____.

Age Date of Birth Social #

Client agrees to Jason Troia's file retention policy of only keeping a file for a period of 5 years from the date the agreed upon representation has concluded. Jason Troia will provide the file to client upon request within that 5-year period. If the file contains discovery material that was only provided to Jason Troia upon agreement that he not provide it to client, then client agrees Jason Troia does not have to provide it or a copy to client.

_____ _____

Client Jason Troia